Dear Parents/Guardians: August 2017

Our greatest concern at school is creating a safe environment for our children. As you may know, student drop-off and pick-up are very busy times at Godwin School. Please review the details below to support an efficient and safe drop-off and entry for our children.

**SAFE STUDENT DROP-OFF AND ENTRY INFORMATION - PLEASE REVIEW CAREFULLY**

* The **Drop-off Zone** is available in the morning for your convenience. **To drop off your child(ren), please pull to the curb and encourage your child(ren) to quickly exit your car directly onto the sidewalk.** **PARENTS/GUARDIANS MAY NOT WAIT IN THE “DROP-OFF ZONE” OR GET OUT OF THEIR CAR.** Try your best to drop-off QUICKLY and SAFELY due to all of the other families awaiting drop-off.
* If you prefer to walk your child up to the front stairs, one-hour public street parking is available on East Center Street. Please avoid blocking the driveways of local homes.
* All students should enter Godwin School through the entrance at the middle front door (near the crosswalk and school sign). Other doors are locked for security and safety.
* Instructional aides will be present the first few days of school to help your child transition into the school building. Parents are asked to remain outside and allow the aides to accompany your child.
* **Our school parking lots (next to the Highland School field and next to the Godwin building) can only accommodate Midland Park School District staff members. Please do not stop or park in school parking lots at any time during the day. Please use one-hour public parking on East Center Street.**
* East Center Street is a One-Way street during school hours. All cars must exit East Center Street onto Prospect Street.
* While waiting outside of Godwin School, do not allow your child(ren) to play on the grass or hill near the driveway.

Fondly,

Ms. Danielle Bache, Principal