

Godwin School Reopening Letter

Dear Godwin School Families,

The first day of school is quickly approaching and I am eager to welcome your child to the Godwin School for the first time or as a returning student. In an effort to provide you with all of the necessary information to start the school year, in the most clear and concise manner, I have decided to use this document format. Typically, I write a "Welcome Back to School Letter", but I felt that this would be more efficient. This document is chock full of information regarding start times, attendance, bell schedules, snack/lunch, and much more. I suggest you keep this document in a safe place and refer to it as often as necessary. I will also post it on the Godwin Website just in case the dog eats it or it gets used as a coaster. In all seriousness, if you have any questions or concerns after reading this document, please contact the new Godwin School secretary, Christina Scott.

Sincerely,
Ms. Bache

**If your child attends the BCSS Hearing Impaired program, some of this information may not pertain to his/her. Contact their HIP Main Office with questions.

Rotation for Hybrid and Virtual Learning:	A/B rotation will occur as follows: A cohort: Monday, Wednesday and every other Friday B cohort: Tuesday, Thursday and every other Friday (Calendar inserted at the end of this document.) Virtual students will also follow the A/B rotation even though they are not in school. On their cohort day, the virtual teacher will provide "Live" instruction. Pre-K ABA and LLD students will attend everyday following the shortened day schedule. HIP students will attend for a full day.
Time Schedule: **HIP will be different	Pre K Integrated Class (no snack in school) AM - 9:00am-11:00am PM - 12:50pm-2:50pm Pre K ABA - 8:45am-12:15pm LLD - 8:30am-12:20pm - At Highland School Kindergarten - 8:40am-12:20pm 1st grade - 8:30am-12:25pm 2nd grade - 8:20am-12:30pm

<p>Entrance Locations:</p>	<p>8:20AM 2nd grade - Mrs. Greenberg/Mrs. Holmes - Entrance 2 (Flag Pole) Ms. Esposito/Mrs. Coriat and Mr. Winters - Entrance 3 (School Sign) Instructional Aides will escort students to classes.</p> <p>8:30AM 1st grade - Ms. Fucarino and Mrs. Frangipane - Entrance 2 (Flag Pole) Mrs. Martinez and Ms. Sherman - Entrance 3 (School Sign) Instructional Aides will escort students to classes.</p> <p>8:40AM Kindergarten - Mrs. Belthoff - Entrance 3 (School Sign) Mrs. Fino/Mrs. Weimann and Smith/Ragone - Entrance 4 (HIP Entrance - Ramp) Ms. Lieberman - Entrance 2 (Flag Pole) Instructional Aides will escort students to classes.</p> <p>Car line 1st and 2nd graders may use the car line. However, I would recommend walking them on the first day or reviewing their entrance location prior to the first day of school.</p> <p>Kindergartners need to be walked to the door and wait with a parent/guardian. I apologize in advance for the inconvenience.</p> <p>Siblings or Carpool - if you are dropping off multiple students, please use the later time slot to drop off. Example: you have a 2nd grader and kindergartner - please drop off at 8:40am. Your 2nd grader will enter through his/her designated door and your kindergarten will enter through his/hers.</p> <p>8:45AM Pre-K ABA - Ms. Fernandez - Entrance 3 (School Sign) Teacher and aides will meet the students at the door. Parents must wait with their child until released to the teacher. (Unless Bused)</p> <p>9:00AM and 12:50PM Pre-K Integrated - Mrs. Zarpaylic - Entrance 2 (Flag Pole) Teacher and aides will meet the students at the door. Parents must wait with their child until released to the teacher. (Unless Bused)</p>
<p>Exit Locations:</p>	<p>Same as entrance locations.</p>

<p>Bell Schedule- In-person Instruction and Full Virtual Learning:</p>	<p>HR - 8:20-8:45 Period 1 - 8:45-9:27 Period 2 - 9:27-10:09 Period 3 - 10:09-10:51 Period 4 - 10:51-11:33 Period 5 - 11:33-12:15 HR - 12:15-12:30 ELA - 90 minutes - 2 period Math - 45 minutes - 1 period SS/Sci rotating - 45 minutes - 1 period SEL/Brain Breaks/Snack/ - 1 period</p> <p>In-person learning - reading, writing, word study, math, science and social studies, SEL</p>
<p>Bell Schedule- Hybrid and Full Virtual Learning - your child will follow this schedule on their virtual learning day:</p>	<p>Attendance - 8:20-8:30 - verify attendance on the Google Document in your child's Google Classroom Specific class schedules will be available on the first day of school. Synchronous and asynchronous Learning Activities - 8:30-12:30</p> <ul style="list-style-type: none"> - Specials' Classes will be assigned to a specific period - teachers will be available to answer questions and assist students during that designated period. - Art, Music, Library, PE/Health, Enrichment, Technology (grade 2), - Extension activities from in-person learning will be completed in workbooks, worksheets, Google Classroom, online programs. Specific times also assigned, just to help frame out the day. - End of the day check-in with the classroom teacher - specific time to follow.
<p>Google Apps for Education:</p>	<p>Every student in grades Pre-K - 2 will receive a Google Email Address within our secure domain, if the parent signed the Electronic Document during the registration process. Students in grades 1 and 2, will use the same Email and Password as last year. All Pre-K and Kindergartners will get their email address and password next week. Teachers will set up Google Classrooms for students to access the attendance form, classwork, videos, Google Meets, homework, etc.</p>
<p>Parent expectations before school:</p>	<p>Parents must take their child's temperature prior to sending their child to school. If the temperature is 100.4 or higher, please keep your child home until they are fever free for 24 hours without medication. Also, screen your child for symptoms of COVID and keep home if they are experiencing, sore throat, cough, runny nose, etc.</p>

Entrance Procedures at School:	Building and/or instructional aides will take each child's temperature before entering the building. Those students with a temperature of 100.4 or higher will be isolated. Ms. Fenning, the school nurse will check tympanic temperature (ear temp) and contact parents as needed.
Attendance:	Attendance will be taken every day whether your child is in school learning or at home. When a child is absent, the responsible adult must call the school before 8:00am at (201) 445-5350 then Press #1 : leave the parent's name, the child's name, the child's teacher's name, and the reason for absence on the answering machine. If a call is not made to the school, the secretary will contact you to verify your child's absence. Please assist with this process by calling the school as soon as you know your child will be absent.
PPE:	Students are expected to wear masks everyday. Two washable masks will be provided to every student learning in school. Parents are encouraged to wash the masks every night and send both to school with their child. Masks will be changed if they become soiled during the day. Students must wear masks upon entering and exiting the building. Mask breaks will be provided during snack time and when the students are outside.
Visitors:	All visitors must use the Main Office Entrance on the right side of the building.(located down the driveway) However, visitations will be limited to only pre-arranged meetings that are deemed absolutely necessary. Otherwise all business will be conducted in the foyer outside the Main Office. Visitors who must enter the building will be screened (temperature taken) by appropriate staff.
Student Hygiene:	All students will wash their hands upon entering the classroom or use hand sanitizer. Students will wash their hands or use sanitizer before and after snack, after using the bathroom and whenever deemed necessary. Teachers will review proper hand washing procedures and hang signs in an appropriate location. Parents are encouraged to review hand washing procedures before school starts and remind students to use soap and water. Water Fountains will not be in use. Students may bring a water bottle that is securely fastened.
Snack:	Students may bring a small snack to be eaten between 10:00-12:00. Some classrooms are designated peanut free, a separate letter will be sent to the students in those classrooms. Students may bring a small beach towel to school for use during outdoor snacks or learning. (Label the towel and place in a labeled bag.)
Lunch:	Pomptonian will be selling a "Grab and Go Lunch" for students to take home with them at the end of the school day or for HIP students to eat

	<p>in school. Students will order their lunch during homeroom and it will be delivered during the afternoon homeroom session. Parents may create a “Pay For It” account and therefore no money is needed in school. To set up an account visit www.payforit.com. This allows parents to optionally pay by credit card or ACH (electronic check). Parents may also use www.payforit.net to view their child’s cafeteria purchases on-line, as well as to receive automated account statements and low-balance reminders via email. Check the MPSNJ website for the information.</p> <p>Also, the “Free and Reduced Lunch Application” is on the MPSNJ website. Parents need to complete the document and submit to the Main Office of their child’s school.</p>
Hallways:	Students will walk in the halls in a single file line on the right side of the hall. The hallway has been divided with yellow tape to help the students stay to one side.
BSI - Reading and Math:	BSI will be taught virtually after assessments have been completed in school or via Google Meet. BSI teachers will create their schedule and notify you of your child’s time slot.
Birthday celebrations:	Your child is welcome to celebrate his/her birthday in school with a nonfood item. Please email the classroom teacher prior to sending anything to school.
Godwin School Website	Utilize the Godwin School website via the district homepage located at www.mpsnj.org . Here you can find important information concerning the district and Godwin School. Also be sure to Sign up for E-Blasts to stay informed! There is a link at the top of the website that says - Parent Signup.
School Motto:	<p>Godwin PRIDE - will be reinforced and integrated into our SEL program.</p> <p>P - Personal Best R - Respect and Responsibility I - I Can Make a Difference D - Dream Big E - Educational Excellence</p>
<u>Godwin School Code of Conduct</u>	<p><i>All students will:</i></p> <ul style="list-style-type: none"> · Treat others with <u>Kindness</u> and <u>Respect</u>. · Be a <u>Responsible</u> citizen in my school. · Deal <u>Honestly</u> with people. No cheating, stealing or deceiving. · <u>Cooperate</u> at all times. · Have the <u>Courage</u> to say “NO” and resist harmful peer pressure. · Be <u>Committed</u> to uphold the beliefs and values of the school and community.

- Help to create a **Positive School Climate.**

In addition, students shall not:

- Bully, tease, intimidate, or harass others.
- Be disobedient to teachers or other school staff members.
- Create disorder or disruptions on school grounds.
- Use physical force against other pupils or staff members.
- Steal, damage or deface school property or other pupils' property.
- Engage in the sexual and/or other harassment of pupils.

These rules apply while on school premises, school buses or any other school property during school activities at or away from school, or off the school grounds if the situation is initiated at school. Students shall be given due process before a disciplinary action is taken.

A violation of any rule may result in disciplinary actions.

Disciplinary Actions

Parent Notification: A phone call will be made to the parents explaining the problem and the remediation previously sought.

Detention: Students who violate school regulations and procedures will be assigned a detention during recess, after the parent has been notified. Individual teachers may assign detentions for problems they encounter with their classes with prior notification to the parent.

Refer to the Harassment, Intimidation and Bullying policy using the link below.

http://www.midlandparkschools.k12.nj.us/66710927113042460/lib/66710927113042460/_files/5000_Pupils.pdf

SEPTEMBER 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 B	4 A	5
6	7 Schools Closed Labor Day	8 B	9 A	10 B	11 B	12
13	14 A	15 B	16 A	17 B	18 A	19
20	21 A	22 B	23 A	24 B	25 B	26
27	28 Schools Closed Yom Kippur	29 B	30 A			
OCTOBER 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 B	2 A	3
4	5 A	6 B	7 A	8 B	9 B	10
11	12 A	13 B	14 A	15 B	16 A	17
18	19 A	20 B	21 A	22 B	23 B	24
25	26 A	27 B	28 A	29 B	30 A	31